



# ANNUAL GENERAL MEETING

## Havenstreet and Ashey Parish Council

The Annual Meeting of Havenstreet and Ashey Parish Council to be held in the Havenstreet Community Centre on Thursday 14 May 2026 at 7:00pm

**Present:**

Chairman Anthony Barry, Councilors Veronica Hattersley, and Mark Wilson and Mick Lyons and Conrad Hauntlett and one member of public

R Elliss (Clerk)

**Absent:** None

### MINUTES

- 1 Election of Chair**

That members voted unanimously to elect Tony Barry as Chairman.  
Resolved: That Cllr Anthony Barry be elected as Chair for the ensuing municipal year.  
The Chair signed the Declaration of Acceptance of Office.
- 2 Apologies**
- 3 Election of Deputy-Chair**

That members voted unanimously to elect Mick Lyons as Deputy Chair.  
Resolved: That Cllr Mick Lyons be elected as Deputy-Chair for the ensuing municipal year.  
The Deputy-Chair signed the Declaration of Acceptance of Office.
- 4 Declarations of interest**

**Declaration of Interest:** Noted that Cllr Tony Barry advised of a change to his declaration of interest, having been elected as a County Councillor. and the Clerk reminded councilors to return their signed forms in New Councilor folders received.

**5 Minutes**

**Resolved unanimously:** That the minutes of the meeting held on 6 March 2025 be taken as read, confirmed and signed as being an accurate record of the meeting.

**6 Vacancy on Parish Council to initiate co-option process**

Members noted the current vacancy and considered an application for co-option. A Vote was taken to initiate the co-option process in accordance with statutory requirements.

**Resolved unanimously:** For Sam Newnham as the new member to The Parish Council and Cllr Newnham signed the Acceptance of Office.

**7 Representation on Outside Bodies**

Resolved appointments were made as follows:

- Isle of Wight Association of Local Councils: Cllr Mick Lyons
- Havenstreet Community Association: Cllr Veronica Hatterley
- Local Access Forum: Cllr Mick Lyons

**8 Members Questions**

*No Substantive decisions can be taken under this item*

**9 Police Items**

No police representatives were in attendance. The Clerk read a written update received from PCSO Karen Allen following her return from sickness absence. Members were advised of the “Let’s Talk” platform for reporting community information to assist the police. It was noted that posters promoting this will be displayed on the noticeboard and published on the website.

**10 Planning**

Members noted correspondence circulated by the Clerk.

**11 Correspondence**

The Clerk reported that a resident had requested the installation of a gate on Church Road to replace the vandalised fence opening.

Resolved: that the Clerk be instructed to contact the appropriate Rights of Way team and liaise with Island Roads to seek a suitable resolution to the matter.

**12**                    **To Consider and Adopt an IT Policy**  
**Resolved:** That the IT Policy be adopted.

**13/25/26**           **Clerk's Report**  
The Clerk presented reports as circulated.  
Resolved: That the report be noted.

**14/25/26**           **Finance**  
**Resolved:**

- a) To receive the Internal Auditors Report for the year ending 31 March 2025-2026 and members agreed to the report.  
**Resolved:** Report received and noted.
- b) Members confirmed completion of the Certificate of Exemption, as neither gross annual income nor gross annual expenditure exceeds £25,000.  
**Resolved:** Approved.
- c) Members approved the Asset Register for 2025/26, and the Chairman signed the Register.  
**Resolved:** Approved.
- d) Reconciliation for the year ended 31<sup>st</sup> March 2026, and noted the Year end accounts for the year end ending 31<sup>st</sup> March 2026.  
**Resolved:** Approved.
- e) Members approved Section 1 (Annual Governance Statement) of the External Audit Annual Return, and authorized the Chairman to sign Section 1 on behalf of the Parish Council.  
**Resolved:** Approved and signed by the Chair and Clerk.
- f) Members approved Section 2 (Accounting Statement) of the External Audit Annual Return, and authorized the Chairman and the Responsible Finance Officer (RFO/Clerk) to sign on behalf of the Parish Council.  
**Resolved:** Approved and signed by the Chair and Clerk.
- g) Members confirmed the dates of the period for the exercise of public rights as Tuesday 3 June to Monday 14 July 2026 in accordance with guidance.  
**Resolved:** Noted.

- h) Grant from Wight Nature Fund (Paper I)  
Resolved: that a grant of £150.00 be approved for Wight Nature, and that the council extend an invitation to the organisation to provide a presentation at a future meeting.
- i)
- j) Adoption of LGPS (Paper J) Pension Scheme  
**Resolved:** [that the council approves the enrolment of the employee into an appropriate pension scheme, in accordance with statutory requirements, and authorises the necessary arrangements to be put in place.
- k) Year-End Statement to 31 March 2025 (Paper K)  
**Resolved:** Received and noted.

**15/25/26**

**Date of Next Meeting**

The Chairman confirmed, the schedule of meetings as at the Community Centre at 7.00pm on:

Thursday 4 June 2026

Thursday 2 July 2026

No August Meeting in Council

Thursday 3 September 2026

Thursday 1 October 2026

Thursday 5 November 2026 (Budget Briefing)

No December Meeting

**The meeting ended at 8:05pm.**